

AGENDA

Meeting: Trowbridge Area Board
Place: The Atrium - County Hall, Bythesea Road, Trowbridge, BA14 8JN
Date: Thursday 18 January 2024
Time: 6.30 pm

Including the Parishes of: Hilperton, North Bradley, Southwick, Trowbridge, West Ashton.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Ben Fielding, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Antonio Piazza, Drynham (Chairman)
Cllr Jo Trigg, Lambrok (Vice-Chairman)
Cllr Daniel Cave, Park
Cllr Ernie Clark, Hilperton
Cllr Mel Jacob, Paxcroft
Cllr Edward Kirk, Adcroft
Cllr Stewart Palmen, Central
Cllr Horace Prickett, Southwick
Cllr David Vigar, Grove

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Liam.Cripps@wiltshire.gov.uk

Area Board Delivery Officer – Caroline.Lequesne@wiltshire.gov.uk

Democratic Services Officer – Benjamin.Fielding@wiltshire.gov.uk

Items to be considered		Time			
<u>Highways Matters</u>					
1	<p>Informal Networking</p> <p>An opportunity to meet the Cabinet Member, Director and Highways Officers.</p>	6.30pm			
2	<p>Welcome and Overview</p> <p>The Area Board Chairman will welcome those in attendance and provide an overview of the meeting.</p>	7.00pm			
3	<p>Highways and Transport Presentations</p> <p>To receive presentations that will cover topics such as the strategic business plan priorities, maintenance, LTP, congestion, public transport, and air quality.</p>	7.05pm			
4	<p>Q&A Session</p> <p>Those in attendance will have the opportunity to partake in a Q&A session coordinated by the Area Board Chairman.</p>	7.25pm			
5	<p>Session Summary and Next Steps</p> <p>For the Area Board Chairman to summarise the session and outline next steps.</p>	8.20pm			
<u>Urgent Area Board Business</u>					
6	<p>Apologies</p> <p>To receive any apologies for absence.</p>	8.30pm			
7	<p>Minutes (<i>Pages 7 - 14</i>)</p> <p>To approve the minutes of the meeting held on 5 October 2023.</p>				
8	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>				
9	<p>Area Board Funding (<i>Pages 15 - 22</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p>Remaining Budgets:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Community Area Grant</td> <td style="text-align: center;">Older & Vulnerable</td> <td style="text-align: center;">Young People</td> </tr> </table>	Community Area Grant	Older & Vulnerable	Young People	
Community Area Grant	Older & Vulnerable	Young People			

£22,295.00	£2,704.90	£26,366.10
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Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1484	Cllr Antonio Piazza - Memorial Defibrillator in Honour of Max George	£750.00

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1347	Friends of Southwick Country Park - Additional equipment for the Friends of Southwick Country Park Local Nature Reserve	£479.00
ABG1472	YMCA Brunel Group on behalf of YMCA Green Shoots Nursery - YMCA Green Shoots Nursery Development of Sensory Garden	£2130.00
ABG1477	The Pump Trowbridge CIC - The Pump Trowbridge equipment development	£1800.24
ABG1505	Busy Bees Playgroup - Playground canopy installation and outdoor activity enhancements including sensory water flow area	£5000.00

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1471	We Hear You - We Hear You cancer counselling in Trowbridge	£3616.65
ABG1482	Arts Together - Arts Together Projects for Isolated and Vulnerable Older People in Trowbridge	£2500.00

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1469	Trowbridge Future - Mill Street Youth Provision	£5000.00
ABG1478	The Equivalent Project CIC - Self harm support programme	£1805.56
ABG1500	Trowbridge Town Hall Trust - Giving Youth A Voice	£5000.00
ABG1526	The Pump Trowbridge CIC - The Future Sound of Trowbridge	£1200.00

Further information on the Area Board Grant system can be found [here](#).

10 **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 23 - 30)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 30 November 2023, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Close**

The next meeting of the Trowbridge Area Board will take place on 14 March 2024.

9.00pm

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MINUTES

Meeting: Trowbridge Area Board
Place: Conference Suite - County Hall, Trowbridge, BA14 8JN
Date: 5 October 2023
Start Time: 6.30 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to: Senior Democratic Services Officer - Ben Fielding Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Antonio Piazza (Chairman), Drynham
Cllr Horace Prickett, Southwick
Cllr Mel Jacob, Trowbridge Paxcroft
Cllr Edward Kirk, Adcroft
Cllr Stewart Palmen, Central
Cllr Jo Trigg (Vice-Chairman), Lambrok
Cllr David Vigar, Grove

Wiltshire Council Officers

Liam Cripps, Strategic Engagement Partnerships Manager
Caroline LeQuesne, Area Board Delivery Officer
Ben Fielding, Senior Democratic Services Officer

Town and Parish Councils

North Bradley Parish Council

Partners

Inspector Andy Lemon, Wiltshire Police

Total in attendance: 21

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
42	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Ernie Clark, Cllr Daniel Cave, David Redfern and Colin Kay.</p>
43	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 6 July 2023 and 18 July 2023 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meetings held on 6 July 2023 and 18 July 2023.</p>
44	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests.</p>
45	<p><u>Chairman's Announcements</u></p> <p>The Chairman of the Area Board made the following announcements:</p> <ul style="list-style-type: none"> • The agenda had been altered to bring the Community Area Funding item forward, having listened to officers and considered the experience of applicants. • The Chairman was considering using different venues for meetings of the Area Board in the future to reach out to villages, with suggestions and offers to host welcome. • Liam Cripps (Strategic Engagement Partnerships Manager) recently visited the Community Fridge with another visit set to take place. • The item covering an update from the Wiltshire Police Chief Constable would be taken later down the agenda after Item 8, Partner and Community Updates in order to ensure her attendance.
46	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Community Area Grants:</u></p> <p>Wiltshire Wildlife Trust - £5,000 towards Disabled Facilities at Green Lane Wood Nature Reserve.</p> <p><u>Decision</u></p>

Wiltshire Wildlife Trust was awarded £5,000 towards Disabled Facilities at Green Lane Wood Nature Reserve.

**Moved – Cllr Jo Trigg
Seconded – Cllr David Vigar**

Reason – The application met the Community Area Grants Criteria 2023/24.

West Wilts Radio - £1,875 towards WWR DAB Project.

Decision

West Wilts Radio was awarded £1,875 towards WWR DAB Project.

**Moved – Cllr Mel Jacob
Seconded – Cllr Stewart Palmen**

Reason – The application met the Community Area Grants Criteria 2023/24.

Older & Vulnerable Grants:

Wiltshire Music Centre - £1,500 towards Celebrating Age Wiltshire.

Decision

Wiltshire Music Centre was awarded £1,500 towards Celebrating Age Wiltshire.

**Moved – Cllr Jo Trigg
Seconded – Cllr David Vigar**

Reason – The application met the Community Area Grants Criteria 2023/24.

Youth Grants:

Wiltshire Youth for Christ - £2,600 towards Youth pop up project in Studley Green Trowbridge.

Decision

Wiltshire Youth for Christ was awarded £2,600 towards Youth pop up project in Studley Green Trowbridge.

**Moved – Cllr Antonio Piazza
Seconded – Cllr Stewart Palmen**

Reason – The application met the Community Area Grants Criteria 2023/24.

Wiltshire Police Chief Constable

As per the Chairman's Announcement, this item was taken after Item 8, Partner and Community Updates as the Wiltshire Police Chief Constable would be joining the meeting later than intended.

The Area Board received an update from Wiltshire Police Chief Constable, Catherine Roper. The update covered the following matters:

- The responsibility of the Chief Constable was to deliver against the PCC plan, with Wiltshire Police placed into special measures "engage" in summer 2022.
- As part of being placed into "engage", it was highlighted that Wiltshire Police had an insufficient strategic framework, they weren't investigating to an effective standard and were not providing effective support for victims.
- As part of the work to rectify these issues, business as usual (BAU) work was separated from the response to "engage", as though the Police were busy, they had not driven things in the right way, with a need to get the fundamentals right and improve public trust, visibility, and transparency.

Business as Usual

- As part of BAU work, the Chief Constable considered the Police and Crime Plan provided by the PCC and reorganised priorities in place with monthly performance meetings to hold officers to account.
- To improve transparency the Chief also produced an open letter to the PCC to provide an update of what work has been completed.
- There was a push on police visibility across the county, with two mobile police stations funded and an increased recruitment drive, including transferees from other forces.

Response to Engage

- Work has been completed to improve the processes in place as well as a review of the operating model to ensure that there is a focus on frontline workers, with employee feedback driving change.
- An improved audit and inspection routine was now in place for the police to test against improvements and respond to feedback; with call centres identified as an area that the force wanted to improve.
- The Chief Constable attends a performance oversight group in London every 6 months, where she presents to the HMI and Home Office.

After the verbal updates, there was time for the following questions and points to be made:

- Praise was placed towards the neighbourhood policing team in Trowbridge for their professionalism.
- A question received online raised concern towards an increasing number of cash businesses locally and whether the force considered this to be a laundering operation for drugs money. It was clarified that the force need to be intelligence led and that there might be many reasons for why a business might be cash rich. Should the police have intelligence, then they would act upon it and visit premises.

	<ul style="list-style-type: none"> • Concern was raised that once the 101 service is improved, demand might increase with crime figures also rising due to increased reporting; to which it was noted that there was not a concern about resource management and that the only concern was ensuring that residents have confidence to report as this could lead to more intelligence being collected. • A point was raised about how it might be possible to gain more intelligence from residents, to which it was stated that one of the best ways would be for the police to spend greater time in communities building relationships. This in turn would also act as a deterrent. • It was questioned whether the past is impacting on recruitment, to which it was clarified that Wiltshire Police currently has 1187 officers which is more than ever before with a further desire to strengthen the force and broaden the blend of staff through direct entry routes and the enticement of experienced transferees. • A point was raised regarding online crime, with clarity that Wiltshire has a small team dedicated to online crime, which acts towards a national process where recommendations come from a central place. Additionally, there is a focus on prevention and deterrence, with the example of economic crime week cited. • Clarity was provided that there is not an average time to be taken out of Engage, with the view held by the Chief Constable that Wiltshire Police should only leave Engage once the foundations of fundamental delivery had been carefully rebuilt with a strong base to build upon. • It was questioned what the role of the police was, to which the Chief Constable stated that this was to keep Wiltshire safe. • Clarity was provided regarding citizens arrests and public intervention.
48	<p><u>Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) • Wiltshire Local Plan Review • Wiltshire Life Awards 2024 • Cost of Living Update
49	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted a written updates attached to the agenda and supplement. In addition, Inspector Andy Lemon provided a verbal update which covered the following points:</p>

- Inspector Lemon was responsible for the neighbourhood policing team as well as the response team, with two additional officers set to join in November.
- Work had been conducted for a criminal behaviour order for a female in Lamplighters Walk following 12 months of antisocial behaviour at home.
- Project Zero, a road policing operation took place recently as well as on 11 August in Trowbridge where 68 offences ranging from excess speed to not wearing a seatbelt were recorded.
- Last week was rural crime action week with the police having gone out to farmers in the local area.
- Next week is set to be business awareness week, as part of a national response of policing towards policing and theft, with a further operation set to take place at Christmas.
- The force was looking to work towards priorities set by the Chief Constable.
- The number of burglary dwellings had decreased by 44 victims as well as a reduction in violent offences by 1217 victims this year.
- As a hub, Trowbridge have been identified as being the best in terms of Further Action Taken and putting people in front of court.
- The local force recently took part in a local cricket match.

After the verbal update, there was time for the following questions and points to be made:

- The neighbourhood policing team were praised for their work.
- A concern was raised about people feeling unsafe walking through Trowbridge Park at night, to which it was stated that the best action to be taken to help people feel safer would be greater police visibility.
- Concern were raised regarding shoplifting within the area, with anecdotes cited about how business owners had cited cases of violence to escalate police concern and increase response time. It was noted that shoplifting was covered by the 101 and online service with the response to shoplifting currently under review. It was noted that all calls were assessed in terms of threat and harm and that traders should not falsely suggest there has been violence involved in shoplifting. Additionally, the response teams are being redesigned as well as having new shift patterns to allow for greater visibility.
- Further concern was raised regarding shoplifting that other if other areas of crime were prioritised over shoplifting then the police might not have enough staff to cope; to which it was acknowledged that though the police do have finite resources, it was hoped that a redesign of the force would allow for improvements and better planning for a deterrent space; with reference to business improvement districts in London.
- Praise was given to the police for providing a Councillor with a swift reply to concerns raised via email.

- **Child Friendly Trowbridge**

The Area Board received the following verbal update from Cllr Jo Trigg on behalf

	<p>of Child Friendly Trowbridge. The update noted that Colin Kay had stepped down as Chairman and had been replaced by Jane Bullock. Additionally, that the next meeting would take place on 16 October 2016.</p> <ul style="list-style-type: none"> • Trowbridge Future The Area Board received the following verbal update from Cllr Jo Trigg on behalf of Trowbridge Future. The update noted that Trowbridge Future had recently signed a lease for a new larger premises on Mill St, which would offer space for more youth provision. • Town and Parish Council Nominated Representative The Area Board received the following verbal update from Cllr Roger Evans on behalf of North Bradley Parish Council. The update covered the following matters: <ul style="list-style-type: none"> • It was endorsed that other Parish Councils should attend Trowbridge Area Board meetings. • North Bradley Parish Council is still meeting monthly with various planning applications being considered in different areas. • Work is currently being undertaken to review the 2021 Neighbourhood Plan as part of the Community Governance Review would lead to boundary changes with Trowbridge Town, with a letter of intent set to enable working together. • Cllr Bernard Clarkson was set to resign after working as part of the Parish Council for 30 years. <p>The Area Board voted on and agreed to write to Cllr Bernard Clarkson to recognise and place gratitude towards his service.</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service The Area Board noted a written update attached to the agenda supplement.
50	<p><u>Area Board Priorities Update</u></p> <p>The Area Board agreed that due to the meeting overrunning, they would discuss the Local Priorities outside of the meeting with the forward work plan set to be shared by the Strategic Engagement Partnerships Manager and Area Board Delivery Officer.</p> <p>The Area Board received a presentation from Clive Jackson from the Trowbridge Debt Advice Service. The presentation covered the following points:</p> <ul style="list-style-type: none"> • The service was set up in 2017 and was manned by trained volunteers ran in association with a national debt charity with the goal of offering free face to face money advice, support, and guidance to people. • Since October 2017 the service had seen 415 clients with debts amounting to £2.7million. • Currently the service had 141 active clients with several more waiting for appointments.

	<ul style="list-style-type: none"> • It was outlined that since lockdown and the cost-of-living crisis, the client demographic had changed significantly. • The service over the past 3 months had averaged 4 new clients a week with 150 hours a week worked on average by volunteers. • The service was looking to recruit more advisors and volunteers which would enable it to be open for another day during the week. <p>After the presentation, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • The role and actions of housing associations was discussed. • It was clarified that the service signposts clients to mental health organisations. • The service was also available to those not in debt but seeking money saving advice.
51	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 14 September 2023. It was also noted that positive work had taken place in Newtown, Leapgate and Cock Hill.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 14 September 2023 were agreed as a correct record as well as approving the spending recommendations within.</p>
52	<p><u>Close and Future Dates</u></p> <p>The date of the next meeting would be 18 January 2024, which would be a Highways engagement event. It was also noted that there were plans in place for an engagement event to take place with the Chamber of Commerce. It was further reiterated that the Area Board would like to use different venues for their meetings in the future.</p>

Trowbridge Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Trowbridge Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 34,670.00	£ 30,464.00	£ 7,700.00
Awarded To Date	£ 12,375.00	£ 4,097.90	£ 4,995.10
Current Balance	£ 22,295.00	£ 26,366.10	£ 2,704.90
Balance if all grants are agreed based on recommendations	£ 12,135.76	£ 13,360.54	£ -3,411.75

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1484	Area Board Initiative	Cllr Antonio Piazza	Memorial Defibrillator in Honour of Max George	£1500.00	£750.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: I am looking to put forward a £750 match-funded grant to the Area Board to secure an DHSC Community Automated External Defibrillator (AED). Organisations across England are invited to bid for a share of £1 million of government funding to buy life-saving defibrillators for community spaces like town halls, local parks or post offices. The DHSC Community Automated External Defibrillator (AED) fund will support provision of 2000 AED's. These will be distributed across England during 2023-2024, supporting any organisation based in England that is not eligible for the current Department of Education AED programme. The funding for the scheme is based on a first come first served basis. The funding will be allocated on the following basis: 100 applications will be selected by DHSC to receive a fully funded AED - selection is based on areas that are most in need of AED throughout England. Applicants will be advised in mid October and units shipped in mid November. 1900 applications will receive partial DHSC funding for an AED - organisations will be required to provide their own match funding of c.£750. At the Remembrance event last month, I had the opportunity to speak with Max's grandmother. Our conversation naturally gravitated towards the community's well-being, reflecting on the contributions and memories associated with Max. The family has expressed a heartfelt desire to commemorate Max's legacy in a meaningful way. They are keen on the idea of installing a defibrillator in the town, dedicated in Max's memory. This gesture not only honours Max but also provides a significant resource for our community's health and safety. It would be a fitting tribute and a valuable addition to our town's amenities. Thank you for considering this proposal. I look forward to hearing from you.</p>					
ABG1347	Community Area Grant	Friends of Southwick Country Park	Additional equipment for the Friends of Southwick Country Park Local Nature Reserve	£479.00	£479.00
<p>Project Summary: During the last 12 months or so, the number of volunteers has increased for our working parties. We need additional tools to enable the maximum use of the volunteers time.</p>					
ABG1472	Community Area Grant	YMCA Brunel Group on behalf of YMCA Green Shoots Nursery	YMCA Green Shoots Nursery Development of Sensory Garden	£4260.00	£2130.00
Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: We have re-developed most areas of our nursery garden and we have one remaining area that we would like to develop into a sensory area. This will give greater access to all children including children with special educational needs. Our area is at the end of the garden and is currently gravelled. The children's access is limited and we would like to level and block pave the area to give children the opportunity to use the area every day. Currently we have a child who is non-mobile who uses a wheeled walker and this would give access to this child. We also have a high number of children with special educational needs who would benefit from a quiet outside space where they can develop sensory play. Our plans include a planting area and other sensory activities and also an arbour where children can sit and listen to stories in small groups. We provide high quality care for all children and have up to 40% of our children with language delays and more complex needs. We have an indoor sensory/ quiet area and our outdoor area development would make a significant difference to those children who need more individual attention.</p>					
ABG1477	Community Area Grant	The Pump Trowbridge CIC	The Pump Trowbridge equipment development	£4050.48	£1800.24

Project Summary:

Formally known as The Village Pump, The Pump in Trowbridge is a live music and entertainment outlet servicing the needs of both young musicians right the way through to retirees. The space provides opportunities to those who otherwise couldn't necessarily afford expensive rehearsal and practise space. It provides people with the ability to perform and express themselves and their art, in a supportive and nurturing environment. Often an environment otherwise lacking in their lives. The space is a professional space, run by dedicated, experienced individuals who donate their time, effort and energy on a voluntary basis. The organisation is a CIC in its very nature, but also because of its limited ability to generate revenue. We essentially support people often with various mental health needs, for example anxiety. And have successfully created an entire community shared around a love for live music. The organisation has a new lease of life in 2020 when local promoter Kieran Moore took over the venue from the old committee. We've swiftly grown from strength to strength and are looking to make a more significant impact on Trowbridge. The aim for the project is to get people out of their bedrooms and into a supportive live environment! We're asking for this money to better equip the venue to make the most of our community moving forward!

ABG1505	Community Area Grant	Busy Bees Playgroup	Playground canopy installation and outdoor activity enhancements including sensory water flow area	£10500.00	£5000.00
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Project Summary:

The metal outdoor canopy, would provide a covered area outdoors to enable the children to play outside when otherwise the weather would preclude this. The children benefit so much from outside time. The flow waterway - is an area where the children can play with water. Gaining an understanding of gravity and the principles of how water moves. It is various different pieces of equipment that multiple children or individuals can use as well as a staff led educational experience. The enhanced construction area includes a new playhouse and warning signs. It will also include children's demonstration equipment and other educational items so that the children can learn about being safe, and what is involved in building. The Mr McGregor garden is inspired by our two pet rabbits in the setting which the children look after in rotation. We would like to create a series of raised beds, filled with compost and to also purchase a significant number of child size gardening tools, and watering cans. If successful going forward, we anticipate that seeds will be received via donations from the community with any other items required on an ongoing basis funded by Busy Bees cashflow. Being able to get the kids planting and looking after their plants (primarily a vegetable patch) will be hugely rewarding for them and we hope that they will have some produce that they can take home or potentially eat at the setting in a harvest festival.

ABG1471	Older and Vulnerable Adults Funding	We Hear You	We Hear You cancer counselling in Trowbridge	£7233.30	£3616.65
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Project Summary:

WHY, provides free professional counselling to anyone affected by cancer or other life-threatening conditions. We provide a service to children, young people and adults in Bath and North East Somerset, Swindon, Wiltshire, and Somerset. A patient recently gave this feedback: "WHY were amazing. Provision for counselling on the NHS is abysmal, so it's only charities like WHY who give you support and an opportunity to make sense of the "mess" your head is in after such a life impacting illness". Amongst our range of therapeutic services, the most requested is one-to-one counselling which we can offer in person or online. We offer up to 16 weeks per person free of charge, in recognition that a life-threatening condition brings along financial challenges. Our counsellors are fully qualified and experienced in working with cancer, bereavement and a wide range of mental health conditions. Some of them specialise in support to children and young people, others work across all age groups. WHY's counselling provides a safe, calm place where people can find the support they need, express their deepest fears, and say the 'unsayable' without fear of hurting those around them. In April 2023, WHY was providing 64 weekly one-to-one sessions in B&NES, Swindon and Wiltshire. However, this drastically reduced to 19 weekly sessions from the end of September 2023 due to the lack of future grants. There is no other organisation in Wiltshire providing free psychological support in the community for those affected by cancer or life-threatening conditions. We currently provide support to around 725 people each year and we have over 140 people on our waiting list for services. 55% of people waiting for a service have now been waiting for more than four months. We have 23 adults waiting for our Trowbridge services and can only afford to offer three sessions a week – this means it could be more than a year for some people to be seen. We have 10 young people waiting for our Trowbridge services which we offer within John of Gaunt school. This means it will be more than a year for some young people to be seen. We also have a further 6 young people waiting for a service all who would be prepared to travel to Trowbridge. We are seeking an Area Board grant to extend our current service in Trowbridge to meet the current demand for support. This grant would enable us to offer a further 3 weekly sessions for 45 weeks.

ABG1482	Older and Vulnerable Adults Funding	Arts Together	Arts Together Projects for Isolated and Vulnerable Older People in Trowbridge	£8562.00	£2500.00
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Project Summary:

Arts Together is a Wiltshire charity that has been running creative support groups for isolated and vulnerable older people in six areas of Wiltshire for 23 years. We provide regular, meaningful activities that build trust, confidence and friendship, supporting group members within their community and combatting the damage caused by isolation. From April 2024 to March 2025 we will run 6 art projects in Trowbridge, led by local artists and supported by a team of local volunteers. Each project takes place over a 5-week block, at the Bethesda Church Hall in Trowbridge. Assisted transport is arranged for the group members, the majority of whom would be unable to attend otherwise. We also provide refreshments, a hot lunch and a warm accessible place to be at each weekly project session, increasingly important for frail older people during this cost-of-living crisis. Our art tutors are professional artists fully insured and with DBS checks and our group manager and volunteers (also DBS checked) are trained in supporting members who might have barriers to taking part, be it through poor health, disability or mental health issues. The group manager has extensive experience and offers wellbeing support to each beneficiary to support them to keep attending the regular art group sessions. This year our transport, food and materials costs have increased due to the cost-of-living crisis. We have increased the number of members per group from 12 to 16 in response to increased need and referrals. We are constantly fundraising and request £2500 from Trowbridge Area Board towards the cost of running three of these engaging, confidence building and life enhancing 5-week projects for some of the most vulnerable older members of our community.

ABG1469	Youth Grant	Trowbridge Future	Mill Street Youth Provision	£20396.00	£5000.00
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Project Summary:

We will be opening a dedicated youth space in the centre of Trowbridge where young people can be themselves, with trusted adults to help guide and support them through their adolescence and into adulthood. We are looking for support towards the costs of a Youth Development Leader and Youth Development Assistant who will help us run regular weekly youth sessions.

ABG1478	Youth Grant	The Equivalent Project CIC	Self harm support programme	£10000.00	£1805.56
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Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
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Project Summary:

Following our success in providing a fully funded Self Harm Support Programme for young people living in Somerset last year, we are applying for a grant to extend a specialized support program for young people living in Wiltshire who are struggling with their mental wellbeing and whose families are on a low income. We will do so by utilizing Equine Facilitated Learning (EFL) techniques, offering a unique and therapeutic approach to assist young individuals in overcoming self-harm tendencies and promoting their overall well-being and mental health. **Program Overview:** The proposed Equine Facilitated Learning Self-Harm Support Program is designed to provide a safe, nurturing, and therapeutic environment for young people struggling with self-harm behaviours. The program will combine traditional EFL approaches with the transformative power of equine interactions to foster emotional healing, personal growth, and improved coping mechanisms. **Program objectives:**
Empowerment and Resilience: Utilize equine interactions to help young participants build self-esteem, self-awareness, and resilience, empowering them to overcome self-harm tendencies. **Crisis Intervention and Support:** Offer immediate and ongoing support to young individuals in crisis, providing them with coping strategies and a support network to navigate difficult emotions and challenges. **Skill Development:** Facilitate learning experiences with horses to enhance interpersonal skills, emotional regulation, problem-solving, and communication abilities. **Self Healing:** Utilize Equine Facilitated Learning to provide a non-judgmental and healing environment where participants can process and express their emotions constructively. **Anticipated Impact:** The Equine Facilitated Learning Self-Harm Support Program aspires to make a profound and lasting impact on the lives of young participants by promoting emotional well-being, reducing self-harm instances, and fostering a sense of hope and resilience. We anticipate that this program will not only positively affect the individuals directly involved but will also contribute to creating a safer and more supportive community. Last year, we supported 20 Somerset students for 16 weeks, funded by Somerset Community Foundation. Of those 20 students, 16 completed the course and all 16 reported a significant improvement to their mental health and reduction in self-harm. They also reported improvements in attendance at school/college, and we witnessed incredible social and emotional growth. The students started as highly anxious, closed down and introverted, but left as confident, chatty and optimistic, having made strong bonds with their peers and developed skills to navigate the outside world with less fear of being triggered. We often receive enquiries from distressed parents of young people living in the Trowbridge area who are suffering with their mental health and many of whom are self-harming, thus identifying a need for support for young people living in the town and surrounding areas. So as to remain impartial, we will be seeking referrals for our proposed support via organisations such as The Clarendan Academy, John of Gaunt secondary school, Wiltshire Mind and Trowbridge Future. The funding we are seeking will be used to support 13 young people in need from Trowbridge to attend a full term of sessions (7 weeks). This works out at £138.89 per young person and includes report writing. The funding from Trowbridge Area Board will hopefully be being matched with a grant from the Wiltshire Community Foundation to cover our remaining costs which are outlined below. Please see below a summary of our monthly expenses which we use to establish the cost of each session
Monthly Costs £ ex VAT Rent £ 1,050.00 Hay £790.00 Feed £317.00 Accountant £200.00 Vets £400.00 Tea / drinks £25.00 Insurance £380.00 Other £ 240.00 Office Costs £184.00 Wages £ 5,713.00 Horse Supplement £160.00 Total £ 9,459.00 Available Monthly Provision Hours 56 Cost per provision hour £168.91 Cost per 90 min session £253.37

ABG1500	Youth Grant	Trowbridge Town Hall Trust	Giving Youth A Voice	£61675.00	£5000.00
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Project Summary:

In 2023, Trowbridge Town Hall Trust's collaboration with the National Theatre's Public Acts initiative demonstrated how a broad spectrum of the community, made up of thirty-three individuals aged between 12 and 80, seven of whom had Special Needs, could come together and participate in a creative enterprise that had a profound impact on their lives and psychological wellbeing. The Trust would now like to build upon the success of that project by recruiting a new, younger cohort of participants to develop and deliver another similar project that enables those who wish to have a platform, to articulate their authentic voice, ready for performance in the late summer of 2024.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
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ABG1526	Youth Grant	The Pump Trowbridge CIC	The Future Sound of Trowbridge	£2400.00	£1200.00
<p>Project Summary: Formally known at The Village Pump, The Pump in Trowbridge is a live music and entertainment outlet servicing the needs of both young musicians right the way through to retirees. The space provides opportunities to those who otherwise couldn't necessarily afford expensive rehearsal and practise space. It provides people with the ability to perform and express themselves and their art, in a supportive and nurturing environment. Often an environment otherwise lacking in their lives. The space is a professional space, run by dedicated, experienced individuals who donate their time, effort and energy on a voluntary basis. The organisation is a CIC in its very nature, but also because of its limited ability to generate revenue. We essentially support people often with various mental health needs, for example anxiety. And have successfully created an entire community shared around a love for live music. The organisation has a new lease of life in 2020 when local promoter Kieran Moore took over the venue from the old committee. We've swiftly grown from strength to strength and are looking to make a more significant impact on Trowbridge. We're about to launch a project called 'The Future Sound of Trowbridge' which will deliver a series of events aimed at 14-25 year olds, and giving them agency to take ownership of their music, their community the space and their friends! The aim for the project is to get people out of their bedrooms and into a supportive live environment! We're asking for this money to better equip the venue to make the most of our community moving forward!</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 30th November 2023 at 10am (North Wilts Hybrid Meeting Room at County Hall)			
	1. Apologies and Attendees			
	<p>Apologies: Cllr Trigg, Cllr Pricket, Mark Banks, Roger Evans (North Bradley),</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Cave, Cllr Clark, Cllr Jacob, Cllr Palmen</p> <p>TC/PC: Lance Allan & Cllr Bryant (Trowbridge), Richard Covington & David Smith (West Ashton), Stephen Carey (Southwick)</p> <p>WC Engineers: Jamie Mundy</p>			
	2. Notes of last meeting			
	Notes from the previous meeting will together with notes of this meeting be published as part of the agenda for the next scheduled Trowbridge Area Board (18 th January 2024)			
	3. Financial Position			
	<p>Remaining budget before this meeting: £17,003</p> <p>Allocations made at this meeting:</p> <ul style="list-style-type: none"> Silver Street/St Georges Works & Park Road – 2x One-way signs: <u>£1,000</u> (£750 LHFIG & £250 Trowbridge TC) Bradford Road – Pedestrian crossing survey: <u>£1,000</u> (£750 LHFIG & £250 Trowbridge TC) Broadcloth Lane East – Speed limit Assessment: <u>£2,500</u> (£1,875 LHFIG & £625 Trowbridge TC) <p>Remaining budget after allocation made at this meeting: £13,628</p>			

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	4.	On-going Schemes			
LHFIG decided to request alternative scheme	a)	Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd	£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC. Proposals will also include Westbury Road, which was listed separately on previous iterations of this note tracker.	NBPC have feedback to JM on his proposals and JM to amend proposals slightly and in turn feedback to the Parish.	JM/NBPC developing proposals
Awaiting update	b)	Newtown 20mph speed limit	Results showed the recorded speeds met the 20mph criteria, yet is contrary to policy concerning the road use. Senior colleagues are considering exception to policy and have sought advice from the Wiltshire Police, concerning enforcement.	Kirsty is chasing the Police regarding the question of enforcing a 20mph along Newtown. Cllr Palmen asked this be escalated and answer to be provided by next meeting preferably before.	KR chasing Police regarding enforcing 20mph
Awaiting programme date	c)	Trowbridge parking review	Milestone now on site installing the approved restrictions.	JM will check all in correctly before final sign off. Rain has delayed the gang but making steady progress when able.	Awaiting removal
Awaiting date from TRO team	d)	Brook Road 20mph and traffic calming	Awaiting consultation date along with the other 20mph zones across the town. Once outcome of that consultation is known, appropriate traffic calming options will be considered/discussed.	Consultation response: 20 Comments received (16 objecting, and 4 supporting)	JM preparing Cabinet Report
Awaiting date from TRO team	e)	20mph speed restrictions across the town	End of objection – 25 th September <ul style="list-style-type: none"> JM currently preparing Cabinet Report 	Report in draft. JM to share with group before Cllr Thomas' decision.	

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

Awaiting update	f)	Signage & improved crossing points Silver Street Ln	TTC confirmed not in a position to consider until further works undertaken. DV to respond to KR proposals and consider other options	DV/JM site meeting TBC to discuss options	JM / DV Site meeting TBC
Awaiting update	g)	Repair of grass verges - Manor Road	JT urged the group to again consider initial phase that would tackle the worst locations. LHFIG agreed to £9,00 for initial phase subject to TTC contribution. (£6,500 LHFIG, £2,500 TTC)	TTC confirmed contribution on 8 th Nov. JM to issue works order - programme likely now to be Spring 2024.	Approved – awaiting slot
JM preparing report	h)	20mph speed limit request – Bratton Road, West Ashton	Report issued to WAPC in July JM to liaise further with Chair over results and PC concerns	JM recommends waitings restrictions should be included below with other Parish requests. Advisory 20mph outside the school, being explored through TAOSJ funding.	JM to liaise with WAPC further
LHFIG to consider proceeding with a TRO for these areas	i)	Parish parking restrictions	There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost. Currently we have two sites, that warrant action: <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick DV suggested that one more opportunity for other Parish Councils to put forward requests ahead of next meeting....	As above JM recommends additional site after meeting with WAPC. <ul style="list-style-type: none"> • West Ashton – Bratton Road (outside school) Stephen Carey confirmed that SPC do not wish to proceed with Hollis Way. The group agreed that JM would proceed with design ready for comment before formal TRO consultation process.	Approved – JM to design proposals before formal TRO consultation

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	5.	New schemes agreed at 14 Sept meeting			
Page 26	New request	a)	Dropped kerbs – Church Lane, North Bradley Request supported by North Bradley PC to assist mobility for residents in sheltered accommodation on Church Lane. These properties owned by Selwood Housing, whom we should also be also seeking a contribution, and will benefit existing and future tenants. Discussed and agreed Cost estimate: £1,500 (£1,125 LHFIG & £375 North Bradley PC)	JM will also approach Selwood for a contribution, yet LHFIG agreed to fund as would benefit vulnerable residents. If JM can secure a contribution, win win! Selwood have confirmed they will contribute 25% matching NBPC. £1,500 (£750 LHFIG, £375 NBPC, & £375 Selwood) Works order submitted to Milestone, awaiting programme date.	Approved – awaiting slot
	New request	b)	Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton The PC is aware of a recent accident where a cut-through from Woodhouse Gardens comes out at the junction of Ashton Road/Lacock Gardens. A young lady was knocked down as she exited the cut-through, reportedly on a scooter and an ambulance attended. PC request a staggered barrier to be installed. Discussed and agreed the need for the barrier. Cost estimate: £1,800 (£1,350 LHFIG & £450 Hilperton PC)	Works order submitted to Milestone, awaiting programme date.	Approved – awaiting slot
	New request	c)	20mph speed assessment - Hilperton 20mph speed assessment requested by Hilperton PC. Areas of greatest concern is within the older area of the village, along Church Street and Hill Street. Discussed and agreed by group. Cost: £2,500 (£1,875 LHFIG & £625 Hilperton PC)	Survey carried out – awaiting results from the data collection contractor.	Awaiting results

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	6.	New requests received since 14th Sept meeting			
	a)	HIF ref: 16-23-3 On-way signage on Silver Street	Request supported by TTC due to vehicles seen driving the wrong way down Silver Street when coming out of Fore Street and St Georges Works.	<p>Estimated cost: £1,000 (£750 LHFIG & £250 Trowbridge TC)</p> <p>Inc. 1 sign at Park Road which has the same issues at St Georges Works. Agreed in principle subject to TTC confirmation of contribution</p> <p>Cllr Bryant (TTC) raised an issue with signage at the Fore Street/Silver Street junction. JM will pass to the Area Highways team to rectify.</p>	Approved – awaiting slot
	b)	HIF ref: 16-23-3 New street lighting in town centre	Request is supported by TTC as more people move into the centre and there are now shops in St Georges Work more people have mentioned the lack of lighting making them feel unsafe.	JM confirmed that Street Lighting Engineers are aware and working with Milestone to repair/replace existing lighting and assess if additional lighting is required.	In progress with Street Lighting Team
	c)	HIF ref: 16-23-6 Pedestrian crossing, Bradford Road	Issues crossing Bradford Road safely from the Innox Road side. Especially an issue for Children Walking to Walwayne Court School from Town Centre. A lot of people walk out Innox Road from the town centre and cannot find a place to cross safely so take their chances with the traffic. I have had 2 residents complain about this and compare us with Bradford on Avon where there are many pedestrian crossings insuring there are safe routes to their schools.	<p>First step would be for a Pedestrian survey</p> <p>Estimated cost - £1,000 (£750 LHFIG & £250 Trowbridge TC)</p> <p>This was agreed in principle subject to TTC confirmation of contribution.</p> <p>JM to meet Cllr Palmen to agree best position of survey.</p>	Approved – awaiting slot

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	d)	HIF ref: 16-23-7 Pavement resurfacing, Stallard Street	Issues on pavement between Stallards Pub and the Railway bridge: Paths in a poor state with some inspection covers sinking. This is a major pedestrian route into the town center and needs resurfacing.	JM said he could raise with Mark Banks and Highway Maintenance. Cllr Palmen confirmed worse patch had been repaired and agreed issue can be removed.	Awaiting removal
	e)	HIF ref: 16-23-8 Speeding, Wingfield Road	Vehicles driving far over the speed limit down a road where there are multiple schools, and where many families with young children live. Would like to see the installation of a speed camera and traffic calming signs/speed checkers.	Cllr Palmen confirmed that the TTC SID was available and will be deployed. No funding required to be signed off from LHFIG.	In progress
	f)	HIF ref: 16-23-9 Obstruction to private access, rear of 33 Wingfield Rd onto West St	Obstruction to private access by vehicles parking over dropped kerb and also opposite on double yellow lines. Request enforcement of the existing double yellows and for an access marking in front of their drive.	JM has contacted Parking Services to request enforcement on the existing restrictions. White access marking to be processed by the Area Highways Team (Mark Banks)	In progress
	g)	HIF ref: 16-23-11 A350 Westbury Road, Yarnbrook	Resident on the A350 Westbury Road, asking if something could be done to the road to quieten the noise HGV lorries make when they drive down & also to stop the vibrations of the houses along the road.	Unfortunately there is no legal limit to road noise. JM will write back to the NBPC and resident explaining the above.	JM to write to NBPC & resident
	h)	Pedestrian crossing, West Ashton Road	Cllr Cave requested at Sept mtg that this be discussed at this meeting.	Sustainable Transport/Planning have advised crossing will form part of the development West of Biss Farm, JM to confirm expected date, as LHFIG members keen to progress if a long way off.	JM to request anticipated timeline
	i)	Speeding, Broadcloth Lane East/Hargreaves Road	Cllr Cave requested at Sept mtg that this be discussed at this meeting.	Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trow TC) This was agreed in principle subject to TTC confirmation of contribution.	Approved – awaiting slot

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

	7.	Any other business	
	a)	Confirmation of the pedestrian crossing on The Halve, under the Future High Street scheme was requested. JM will ask colleagues leading on the project to update the group.	

	8.	Date of next meeting: 8th February 2024 – 10am Pratchett Hybrid meeting room, 1st Floor County Hall
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